

**UNHCR**United Nations High Commissioner for Refugees
Alto Comisionado de las Naciones Unidas para los RefugiadosUNHCR
ACNUR COLOMBIA**VACANCY ANNOUNCEMENT N° 020/18**

Duty Station: Bogotá
Position Title: Senior Protection Associate
Level: G7
Type of contract: Fixed Term Appointment
Effective date: 01 June 2018

Minimum Essential qualifications

- Completion of secondary school. Certificate/ training in International Law, Political Science or related field is required.
- Job experience relevant to the function: 11 years.
- Fluency in English and working knowledge of another relevant UN language or local language. (In offices where the working language is not English, excellent knowledge of working language of duty station and working knowledge of English.)

Desirable qualifications and competences

- Good computer skills.
- Completed Refugee Status Determination (RSD) - Resettlement Learning Programme and/or Protection Learning Programme.

Organizational Context

The Senior Protection Associate reports to the Protection Officer or the Senior Protection Officer. The position may entail supervisory responsibilities for protection staff including community services, registration, resettlement and education depending on the structure of the Office. He/she monitors protection standards, operational procedures and practices in protection delivery in line with international standards and provides functional protection support to information management and programme staff.

The Senior Protection Associate is expected to coordinate quality, timely and effective protection responses to the needs of populations of concern and identify opportunities to mainstream protection methodologies and integrate protection safeguards in operational responses in all sectors. He/she contributes to designing a comprehensive protection strategy and represents the Office externally on protection doctrine and policy as guided by the supervisor.

He/she also ensures that persons of concern are involved with the Office in making decisions that affect them, whether in accessing their rights or in identifying appropriate solutions to their problems. To achieve this, the incumbent will need to build and maintain effective interfaces with communities of concern, local authorities and protection and assistance partners.

Accountability (*key results that will be achieved*)

- The protection of populations of concern is met through the application of International and National Law, relevant UN/UNHCR protection standards and IASC principles.
- Protection activities are guided by the protection strategy and respect UNHCR's policy on age, gender and diversity (AGD).
- The participation of persons of concern is facilitated through continuous assessment and evaluation using participatory, rights and community based approaches.
- Protection incidents are immediately identified and addressed.

Responsibility (*process and*

- Stay abreast of political, social, economic and cultural developments that have an impact

<p><i>functions undertaken to achieve results)</i></p>	<p>on the protection environment.</p> <ul style="list-style-type: none"> ▪ Consistently apply International and National Law and applicable UN/UNHCR and IASC policy, standards and codes of conduct. ▪ Assist in providing comments on existing and draft legislation related to persons of concern. ▪ Provide advice and guidance on protection issues to persons of concern; liaise with competent authorities to ensure the issuance of personal and other relevant documentation. ▪ Assist in conducting eligibility and status determination for persons of concern in compliance with UNHCR procedural standards and international protection principles. ▪ Contribute to measures to identify, prevent and reduce statelessness. ▪ Contribute to a country-level child protection plan as part of the protection strategy. ▪ Contribute to a country-level education plan as part of the protection strategy. ▪ Implement and monitor Standard Operating Procedures (SOPs) for all protection/solutions activities. ▪ Manage individual protection cases including those on SGBV and child protection. Monitor, and intervene in cases of refoulement, expulsion and other protection incidents. ▪ Assist in promoting durable solutions for the largest possible number of persons of concern through voluntary repatriation, local integration and where appropriate, resettlement. ▪ Contribute to the design, implementation and evaluation of protection related AGD based programming with implementing and operational partners. ▪ Contribute to and facilitate a programme of results-based advocacy with sectorial and/or cluster partners. ▪ Facilitate effective information management through the provision of disaggregated data on populations of concern and their problems. ▪ Participate in initiatives to capacitate authorities, relevant institutions and NGOs to strengthen national protection related legislation and procedures.
<p>Authority (<i>decisions made in executing responsibilities and to achieve results)</i></p>	<ul style="list-style-type: none"> ▪ Intervene with authorities on protection issues. ▪ Decide priorities for reception, interviewing and counselling for groups or individuals. ▪ Enforce compliance of staff and implementing partners with global protection policies and standards of professional integrity in the delivery of protection services. ▪ Enforce compliance with, and integrity of, all protection standard operating procedures. ▪ Recommend and prepare payments to individual cases.
<p>How to apply</p>	<ul style="list-style-type: none"> ▪ Applications must be sent to the email: colbovac@unhcr.org including in the subject the applicant name, and the vacancy number and name. ▪ <u>Please use attached Personal History Form to apply - Applications received in other forms will not be considered.</u> <ul style="list-style-type: none"> ✓ Contact information of previous employers must be included in the attached PHF form. ✓ If the space in the attached PHF form is not enough to include your employment record, please use the attached PHF Supplementary form. ✓ It is suggested to use Office 2013 to ensure a correct visualization of the PHF and PHF Supplementary forms. ▪ Shortlisted candidates may be tested. ▪ Deadline for applications: 14 May 2018, 17:45 hours.