**Scope of Work**

**Technical support for MAS Colombia Project**

**Colombia Country Office**

**Location:** Home based, with some in-country travel.

**Position:** GVB & Sexual Reproductive HealthConsultant to provide technical support to the MAS Colombia project

**Contract Period:** 8 weeks: Beginning Immediately. With a performance evaluation at week 4.

**Fee:** TBD based on consultant’s proposal

**Point of Contact:** Molly Castillo-Keefe, Regional Director of Latin America & the Caribbean. Deliverables to be sent to: Sonali Gupta, Mental Health Technical Advisor, and MAS Project Manager (in their absence, sent to LAC Regional Director).

**Organizational Background:**

Heartland Alliance International (HAI) is the youngest and fastest growing part of Heartland Alliance for Human Needs & Human Rights, a family of organizations that has been leading anti-poverty and social justice work in Chicago for more than 125 years. HAI is comprised of nearly a dozen country offices implementing programs on a broad range of human rights issues globally, as well as the Chicago-based Marjorie Kovler Center for the Treatment of Survivors of Torture, which serves individuals from more than 50 countries. HAI has significant expertise in the fields of trauma-informed mental health care and access to justice for survivors of rights abuses. It is also an industry leader in access to high-quality and stigma-free health care. Across all of its programs, HAI promotes progressive, innovative approaches to human rights protections and gender equality.

**Overview:**

Improving Health and Building Resilience: MAS Colombia (MAS Colombia), funded under the US Department of State Population, Refugee and Migration, began in September 2017. MAS increases access to mental health and psychosocial services (MHPSS) to internally displaced persons (IDPs) through direct service provision, partnerships with government authorities and enabling communities to effectively and collaboratively advocate for their rights. IDPs include women and girls, Afro-Colombians and other particularly vulnerable populations. The project will expand existing coordination efforts among government, civil society organizations and communities impacted by forced displacements and create identification and referral networks to respond to the needs of IDPs.

For MAS Project, the consultant will be responsible for the following activities:

**Activities:**

* Two two-week trips to Colombia: one at the end of July and another in August. Travel, per diem and lodging will be covered by HAI.
* Carry out training needs assessment on the attention of GBV and sexual violence cases, both in HAI’s team and governmental organizations.
* Preparation of training modules for psychologists and CPAs*: dos and don’ts around screening for GBV from a clinical/mental health perspective; how to handle delicate situations with GBV survivors.* This curricula will be developed in in collaboration with HAI’s Gender Technical Advisor.
* Receive training and support from HAI’s Gender Technical Advisor on screening and referral in order to continue training delivery on gender and GVB at different sites.
* Training of MAS psychologists, Community Psychosocial Agents (CPAs), and partner organization officials on curricula developed for items listed above.
* Perform pre-post training evaluation.
* Provide guidance / recommendations post training and keep a “helpline for staff” open until our clinical director arrives.

**Deliverables (timeline attached):**

1. Summary of key points for Project Manager (in her absence, Regional LAC Director) & Technical Advisor to monitor following the orientation sessions with psychologists about the intervention design.
2. Forms reviewed and feedback provided
3. Review GBV cases referral mapping and protocol.
4. Sexual and reproductive health services referral mapping and protocol.
5. Design public health and partner GVB service provider evaluation tool.
6. Assess the application and evaluation tool for institutional and stakeholder technical capability.
7. Review training curriculum and modules based on needs assessment in collaboration with HAIs Technical Advisors.
8. Hand over plan with the Colombia Clinical Director once hired to transfer main technical background and post training recommendations.

**Work Plan:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity** | **2018** | | | | | | | | | | | |
| **Week** | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| **Month** | June | June | July | July | July | July | Aug | Aug | Aug | Aug | Sept | Sept |
| Weekly calls with MAS Program Manager & Gender Technical Advisor | X | X | X | X | X | X | X | X | X | X | X | X |
| GBV cases referral mapping and protocol. |  |  | X | X |  |  |  |  |  |  |  |  |
| Design public health and partner GVB service provider evaluation tool. |  |  |  | X | X |  |  |  |  |  |  |  |
| Assess the application and evaluation tool for institutional and stakeholder technical capacity. |  |  |  |  | X | X |  |  |  |  |  |  |
| Preparation of training curriculum based on needs assessment in collaboration with HAI Gender Technical Advisors. |  |  |  |  | X | X | X | X | X |  |  |  |
| Design training topics for their institutional and stakeholder professional development. |  |  |  |  |  |  |  |  | X | X |  |  |
| Training of MAS psychologists, Community Psychosocial Agents (CPAs), and partner organization |  |  |  |  |  |  |  |  |  |  | X | X |
| Training Evaluation |  |  |  |  |  |  |  |  |  |  |  | x |

**Time Tracking;**

Consultant will submit weekly status update e-mails to summarize work completed and where time was allocated. The consultant will invoice all the time that is allocated to the remote support whether calls are connected or not, as the quality of the organization offices in the country are not the responsibility of the consultant.

**Payment Schedule:**

After services have been satisfactorily rendered, as determined by the points of contact mentioned above, monthly payments will be provided to the consultant in full upon receipt of invoices. Invoices for both payments should be sent to [jsharrard@heartlandalliance.org](mailto:jsharrard@heartlandalliance.org) and [MCastillo-Keefe@heartlandalliance.org](mailto:MCastillo-Keefe@heartlandalliance.org).

**Profile:**

**Education and Experience**

* Professional in Psychology, Social Sciences or other related areas, clinical experience in mental health and psychosocial support will be highly valued.
* Experience dealing with trauma from GBV is preferred.
* Knowledge on sexual and reproductive health and the referral and attention routes for GBV victims in Colombia.
* Experience providing training for different audiences.
* Excellent written and oral communication skills both in Spanish and English.

**How to apply:**

To apply please send your CV, motivation letter, and budget proposal to [dpalma@heartlandalliance.org](mailto:dpalma@heartlandalliance.org) please indicate in the subject line the position you are applying to and your name (e.g. “GVB and SRH consultant- Name, Last Name”)